

**STUDENT GOVERNMENT ASSOCIATION
CODE OF LAWS
TROY UNIVERSITY
TROY, ALABAMA**

TITLE I FORMAT FOR THE CODE OF LAWS

CHAPTER 100 – Systems of the Student Government Association Code of Laws

The following shall be the system of the Student Government Association Code of Laws.

- 100.1** There shall be ten titles, each designed as follows:
Title I Chapters 100-199 Format for the Code of Laws
Title II Chapters 200-299 Executive Branch
Title III Chapters 300-399 Legislative Branch
Title IV Chapters 400-499 Procedure Division/ Standing Rules of the Senate
Title V Chapter 500-599 Committees
Title VI Chapter 600-699 Judicial Branch
Title VII Chapter 700-799 Election Laws
Title VIII Chapter 800-899 Finance Laws
Title IX Chapters 900-999 Clubs and Organizations
Title X Chapters 1000-1099 Freshman Forum
Title XI Chapters 1100-1199 Impeachment
Title XII Chapters 1200-1299 Amendments

100.2 Each chapter may be subdivided by means of a decimal arrangement. For instance, chapter 199 may be divided into sections as 199.1, 199.2, 199.3, etc., and may in turn be subdivided by means of further decimal places so that as many subsections are obtained as necessary.

TITLE II EXECUTIVE BRANCH

CHAPTER 200 – Qualifications of the Executive Branch

200.1 To qualify for office of President, Vice President of Legislative Affairs, Vice President for Campus Activities, Secretary, or Clerk the candidate must be enrolled full time in Troy University main campus, and shall have at least an overall 2.25 grade-point average and be in good standing (not on probation with the university). Upon election, they shall maintain at least a 2.25 grade point average and remain in good standing (not being placed on probation) with the university during their tenure of office.

200.2 To qualify for the office of President, Vice President of Legislative Affairs, or Vice President for Campus Activities, the candidate shall have been a member of one of the three main branches of the Student Government Association for at least one semester. The three main branches include the Executive, Legislative, and Judicial. The President and Vice Presidents shall be at least a sophomore when elected.

200.3 To qualify for the office of Secretary or Clerk, the candidate shall have been a member of one of the three main branches of the Student Government Association for at least one semester, or shall have served on Freshman Forum as a director or member. The Secretary and Clerk shall be at least a freshman when elected.

200.4 Any member of the Student Government Association who is qualified may be a candidate for the office of President, Vice President, Secretary, or Clerk. A candidate shall submit a statement of intent indicating which office is sought with a qualifying fee of ten (10) dollars to the Student Government Association Clerk. This fee is nonrefundable, should the candidate withdraw from the election or be deemed ineligible. Also this fee is for each office—if a candidate desires to qualify for an additional office at a later time, then an additional ten (10) dollar qualifying fee must be paid for each office. This fee must be paid ten (10) calendar days prior to the election, and if qualified, that person shall be placed on the ballot.

200.5 All candidates shall sign a grade release statement, and a statement of intent that shall declare their knowledge of Student Government Association election laws as well as the laws stated in The Oracle. These materials shall be provided by the Student Government Association.

CHAPTER 201 – Office Limitations

201.1 The Student Government Association President, Vice Presidents, Secretary, and Clerk may not hold the office of President or Vice President in more than two (2) campus oriented organizations recognized by Troy University including the Student Government Association, or hold more than one office in the Student Government Association at the same time.

CHAPTER 202 – Executive Cabinet

202.1 The Executive Cabinet shall be appointed by the President of the Student Government Association and are subject to approval of the Student Senate by a two-thirds (2/3) majority vote.

202.2 The President and Vice President of Campus Activities (VPCA) shall present a list of qualifications of the candidates for appointment to the Constitution and Rules Committee. The committee shall review the qualifications of each and report either favorably or unfavorably on said appointee to the Student Senate.

202.3 To qualify as a nominee for the Executive Cabinet, nominees must be in good standing with the university and possess and maintain a 2.25 grade-point average.

202.4 The Executive Cabinet shall consist of a Chief of Staff, a Minority Relations Representative, a Sergeant-At-Arms, and any other positions that the President deems necessary.

202.5 The Chief of Staff shall coordinate programs and policies as directed by the President, assist the President in preparation of policy for presentation, serve as a check on the President in carrying out his/her duties, serve the President as a check on the Executive Cabinet, assist the President in research of administrative legislation, and fulfill any duties as so prescribed by the Executive Committee and the President.

202.6 The Director of Public Relations and the Chief of Staff shall be required to work at least two (2) hours per week in the Student Government Association office.

202.7 The Director of Public Relations shall be responsible for carrying out all publicity and public relations projects by and for the Student Government Association.

202.8 The Sergeant-At-Arms shall control the order off the Senate meetings, parliamentary procedure, and will escort and remain with nominees during discussion.

202.9 Only upon request of an Executive Officer shall an executive appointee be required to attend the Executive Board meeting.

202.10 Attendance and expulsion of office for all executive appointments shall be at the discretion of the Executive Committee.

202.11 At the discretion of the President and approval of two-thirds (2/3) of the Senate other Executive Appointments may be made.

CHAPTER 203 – The Executive Committee

203.1 The Executive Committee is composed of the President, Vice President of Legislative Affairs, Vice President for Campus Activities, Secretary, Clerk, the Chief Justice of the Student Supreme Court, Chief of Staff, and the Chairman of each standing committee.

203.2 The Executive Committee shall meet at least once per week in which the Senate meets.

203.3 The Vice President of Legislative Affairs (VPLA) shall preside over any Executive Committee meeting, and shall have the power to call any meeting thereof.

203.4 In the absence of the President, the Vice President of Legislative Affairs shall preside. If the VPLA is absent, the secession order as specified in Article IV, section H of the Constitution should be followed.

203.5 In the absence of a Committee Chair, the Co-Chair or a committee member designated by the chairman shall sit in place of that member of the Executive Committee, and shall have all the power, including voting power, as the chairman.

203.6 In the absence of the Chief Justice of the Student Supreme Court, an associate justice of the Chief Justice's choosing shall sit in place of the Chief Justice, and shall have all the power, including voting power, as the Chief Justice.

203.7 The Executive Committee shall make decisions as prescribed in the Constitution, Code of Laws, and any other rules of the Student Government Association.

CHAPTER 204 – Salaries

204.1 All Executive Officers shall be paid a stipend based on these code of laws for a specified amount of hours per week.

204.2 The total amount of pay due each officer shall be paid on a four (4) week basis.

204.3 Each officer shall work the required amount of hours in the Student Government Association office or performing Student Government Association duties as outlined in Article IV, Sections C through G of the Constitution in order to receive the established stipend.

204.4 The President, Vice President of Legislative Affairs, Vice President for Campus Activities, Clerk, and Secretary shall be paid a stipend in an amount to be determined by the Vice President for Student Affairs each year.

204.5 During the Fall and Spring semesters, the President and Vice Presidents shall work at least 15 hours per week, 12 of which should be in the SGA office. The Secretary and Clerk shall work at least 10 hours per week, 8 of which should be in the SGA office.

204.6 Each officer must submit a compensation form to a SGA Advisor for approval to receive compensation.

204.7 Office and duty hours for Executive Officers shall be logged in the Student Government Association office and regulated by the President Pro Tempore.

TITLE III LEGISLATIVE BRANCH

CHAPTER 300 – Qualifications of the Legislative Branch

300.1 To qualify as a candidate for a position on the Student Senate, candidates must be in good standing with the University and possess a 2.25 grade-point average. Each candidate for the Student Senate must submit a statement of intent indicating whether they are running for a housing delegation position, an academic delegation position, or an at-large position and a qualifying fee of five (5) dollars to the Student Government Association. This fee is nonrefundable, should the candidate withdraw or become ineligible. This fee should be submitted with the statement of intent by a deadline to be set by the Clerk. All candidates shall also sign a grade release statement with the statement of intent.

CHAPTER 301 – Senate Officers

301.1 President of the Student Senate

The Student Government Association Vice President of Legislative Affairs shall be the President of the Student Senate except during the impeachment procedure. The Senate President shall not vote except in the case of a tie. In the absence of the Senate President the line of succession shall be the President Pro Tempore followed in order of succession by: the Chairman of the Constitution and Rules Committee, the Chairman of the Student Welfare Committee, the Chairman of the Academic Life Committee, the Chairman of the Student Life Committee, the Chairman of the Publicity Committee.

301.2 President Pro Tempore, Senate Floor Leader, and Director of Elections

There shall be an election to elect three Senators by a majority vote of the Student Senate by the second meeting of the Fall Session to serve the following offices for the academic year: President Pro Tempore, Senate Floor Leader, and Director of Elections. The candidates for these offices shall be at least a sophomore and have at least a 2.25 grade-point average when elected. The candidates must have been a member of the Senate at least one semester, and may not be the Chairman of the Constitution and Rules Committee.

301.3 The President Pro Tempore shall serve as the Assistant to the Senate President and be required to work in the Student Government Association office for five (5) hours a week. The President Pro Tempore shall regulate office and duty hours for Executive officers, which shall be logged in the Student Government Association office. The President Pro Tempore may not be either the Chairman or Co-Chairman of the Constitution and Rules Committee.

301.4 The Senate Floor Leader shall be the orator of all unsponsored bills, resolutions, and executive orders upon the request of the Senate President and will be required to work in the Student Government Association office for three (3) hours a week.

301.5 The Director of Elections shall serve as an assistant to the Clerk during elections. The Director of Elections shall be required to work five (5) extra hours per semester in the Student Government Association office.

CHAPTER 302 – Composition of the Student Senate

302.1 The Student Senate shall be composed of forty (40) members in three areas: Housing delegate positions, Academic delegate positions, and At-Large positions.

302.2 The following formula will be used to determine the number of delegates who will represent students living in residence halls. The number of students enrolled at Troy University shall be tallied. Then the percentage of students that live in residence halls shall be computed. The total percentage of students that live in residence halls shall be equal to the percentage of the Senate that is composed of Senators elected from those residence halls.

302.3 Each college of the University (i.e. Colleges of Arts and Sciences, Business, Education, Communication and Fine Arts, and Health & Human Services) shall have one (1) delegate to be elected to the Senate by the student body. These delegates must be enrolled in the college in which they seek candidacy and shall serve as a member of the Academic Life Committee.

302.4 After determining the number of Senators who will represent housing delegations and academic delegations, the remaining seats will be available for at-large seats.

302.5 Candidates will be allowed to run for one delegation only. A senator who runs for a housing delegation, for example, would not be eligible to run for an academic delegation or an At-Large delegation.

302.6 If a vacancy arises for a housing delegation, only residents from the affected residence hall will be eligible for candidacy for that seat.

302.7 If a vacancy arises for an academic delegation, only members of the affected college will be eligible for candidacy for that seat.

CHAPTER 303 – Senator Requirements

303.1 All Senators shall be required to work one (1) hour per week in the Student Government Association office, or executing SGA related business elsewhere. This is required only for weeks in which a Senate meeting is held.

303.2 If a Senator who represents a housing unit ceases to be a resident of the housing unit that they represent during Fall or Spring Semester, they shall abdicate their office immediately.

303.3 If a Senator who represents an academic delegation ceases to be a student in the school that they represent, they shall abdicate their office immediately.

303.4 All other rules regarding membership shall be detailed in the Standing Rules of the Senate.

Standing Rules of the Senate

TITLE IV PROCEDURE

CHAPTER 400 – Procedure of Meetings

400.1 Two-thirds (2/3) of active senators shall constitute a quorum. A simple majority of votes cast is required to pass legislations, unless otherwise stipulated.

400.2 Each senator shall have the right to speak on the same question in any given meeting. The length of debate for any Senator shall be limited to five (5) minutes. Debate must be relevant to the pending question. The Senate Chairperson shall not be allowed to discuss the merits of any question, except by temporarily stepping down from the chair to do so.

400.3 A Senator shall gain possession of the floor after raising their hand and being recognized by the Chairperson. Senators shall stand while in possession of the floor and shall surrender the floor by retaining their seat.

400.4 Each time there is a senator deleted or added to the roll it shall be noted by the Chairperson and included in the minutes.

400.5 The Chairperson shall preside over all meetings of the Student Senate except during impeachment procedures. In absence of the Chairperson, the line of succession is outlined in Section 301.1.

400.6 All meetings of the Student Senate shall be conducted under the authority of Roberts Rules of Order, Revised.

400.7 The order of business shall be:

1. Call to order
2. Prayer (optional)
3. Pledge of Allegiance (optional)
4. Mission Statement
5. Reading of the Minutes
6. Adjournment to Committees
7. Committee Reports
 - Standing
 - Ad Hoc
8. Unfinished Business
9. Docket
10. New Business
11. Officer Reports
12. Advisor's Reports
13. Announcements
14. Adjournment
15. Good of the Order

CHAPTER 401 – Meetings

401.1 The Senate shall meet every Tuesday during the Fall and Spring semesters.

401.2 The Senate shall have at least two (2) formal meetings each month, to be decided by the Executive Committee.

401.3 The Senate shall not meet on the Tuesday of the week that final exams begin.

CHAPTER 402 – Procedure of a Bill

402.1 All bills shall be pre-filed with the Senate Chairperson.

402.2 The Senate Chairperson shall assign bills to the Standing Committee with proper jurisdiction to handle the bill or if deemed necessary may appoint an Ad Hoc committee to investigate the bill.

402.3 No committee shall have the power to “kill” a bill.

402.4 Upon receiving a committee's report of recommendation the Senate Chairperson shall place the bill on the docket for consideration at the next Senate meeting.

402.5 Unless there is a motion to suspend the rules, when the docket calls for a bill, the chair shall read the bill by short title. Immediately following the authors' reading of the bill, the chair will ask for a second. After the second, the chair shall read the committee's

report of recommendation. After the Committee's recommendation, the chair shall hear any debate or questions that the senators shall have. After sufficient debate period, the chair shall call for a vote on the question. The secretary shall record the Ayes and Nays and note such in the minutes.

CHAPTER 403 – Absences and Tardiness

403.1 A member of the Senate, if he/she is absent from a meeting of the Senate, shall forfeit his/her voting rights for that meeting. Each senator may accumulate two unexcused absences per semester, and any additional unexcused absences will result in expulsion.

403.2 Absences will be excused for illness, death within the family, military duty, or an emergency cleared by the Executive Committee in writing by noon of the day of said Senate meeting. Any absences other than those aforementioned will be subject to the opinion of the Executive Committee.

403.3 Any member of the Senate who has been expelled from the Senate due to an accumulation of unexcused absences shall not be permitted to run in a Senate vacancy election for a period of one (1) calendar year.

403.4 Any member of the Senate not present during roll call will be considered absent. If that member becomes present after roll call, they will be considered tardy and will have full rights and privileges of the Senate with the exception of voting rights.

403.5 Any member of the Senate will be considered tardy after the Chairperson of the Senate has rapped the gavel to start the meeting. Excuses for tardiness will be subject to the opinion of the Executive Committee.

403.6 Two (2) missed office hours or two (2) instances of tardiness are equivalent to one unexcused absence.

TITLE V COMMITTEES

CHAPTER 500 – Committee Structure

500.1 The Vice President of Legislative Affairs of the Student Government Association shall appoint all Ad Hoc committees. Ad Hoc committees shall be governed by the same provisions of a Standing Committee in regard to legislature process within the committee. All Ad Hoc committees shall present a written report to the Vice President of Legislative Affairs at the end of the committee's assignment.

500.2 The Senate Chairperson shall make appointments to five (5) Standing Committees.

500.2.1 The Academic Life Committee shall be responsible for academic and curricular policies concerning Troy State University and its students.

500.2.2 The Student Life Committee shall be responsible for student activities and events (i.e., Homecoming, concerts, etc.)

500.2.3 The Student Welfare Committee shall be responsible for areas concerning student well-being (i.e., Food Services, Housing, Parking, Safety, etc.)

500.2.4 The Constitution and Rules Committee shall be responsible for all of the rules governing this constitution as well as the constitutions of organizations that are members of the Student Government Association. This committee shall oversee all members of the

Student Government that they adhere to the provisions and responsibilities stipulated in this constitution.

500.2.5 The Publicity Committee shall be responsible for coordinating publicity for all SGA-sponsored events. This committee will also order and distribute items to aid in the promotion of the Student Government Association as necessary.

500.3 Membership of each committee shall come from the members of the Senate.

500.4 The Senate Chairperson and Student Government Association President shall be ex-officio members of all committees.

500.5 The Executive Committee shall consist of all Student Government Association Executive Officers, Committee Chairpersons, the Chief Justice of the Supreme Court, and the Chief of Staff.

500.6 At least six (6) senators representing housing delegations shall serve on the Student Welfare Committee.

500.7 The five (5) senators representing academic delegations shall serve on the Academic Life Committee.

CHAPTER 501 – Committee Procedure

501.1 All Committees shall research and discuss each bill referred to it before making its report of recommendation to the Senate. The report of recommendation should summarize the committee's findings stating from what source evidence was obtained. The final paragraph of the report should state the committee's specific recommendations to the Senate.

501.2 Any Standing Committee has the power to draft legislation on its own initiative, provided that legislation is in keeping with the committee's jurisdiction and objectives. All legislation drafted under such conditions shall be fully researched by the committee of its origination. After such research is completed, the legislation and the committee's report of recommendation shall be sent to the Senate Chairperson who will place the bill on the docket.

501.3 The Committee Chairpersons may appoint a Secretary to record to the committee's activities. These minutes may be submitted as a Committee report as long as they are detailed enough to be useful. Semester reports are due at the last Senate meeting of every semester to be kept on file in the Student Government Association office.

501.4 If the Chairperson calls a committee meeting outside the normal meeting time and it is agreed upon by more than half of the committee members, it will be considered a formal committee meeting. An absence from this meeting will be equivalent to one missed office hour.

501.5 For any committee meeting to be excused, it must be cleared through the Committee Chairperson.

TITLE VI JUDICIAL BRANCH

CHAPTER 600 – Student Supreme Court

600.1 The Student Supreme Court shall be the highest judicial body of the Student Government Association. The decisions of inferior courts (courts of organizations that are in membership with the Student Government Association) may be appealed to the Student Supreme Court.

600.2 The Student Supreme Court shall have the power to hear all cases involving violations of rules and regulations of the Student Government Association and general campus conduct. The authority of the Supreme Court shall not be construed to supersede the authority of the administration of this University.

600.3 The Student Supreme Court shall have original jurisdiction in those cases which require an interpretation of the Constitution, Code of Laws or any other set of rules regulating the Student Government Association.

600.4 The Student Supreme Court shall have authority to pass judgments on cases under its jurisdiction and a simple majority shall be necessary for a decision.

600.5 Each justice is required to work at least fifteen (15) hours per semester, five (5) of which must be worked in the SGA office.

CHAPTER 601 – Composition of the Supreme Court and Qualifications of Justices

601.1 The Student Supreme Court shall be composed of nine (9) members, four (4) shall be male, one (1) Chief Justice, male or female (non-voting except in the case of a tie), and four (4) female members.

601.2 Two-thirds (2/3) of justices shall constitute a quorum in all cases.

601.3 The Chief Justice shall have served on the Student Government Association Supreme Court at least one (1) semester.

601.4 To qualify as a justice, a person must have been enrolled in school at the time of appointment; should have at least a 2.25 grade point average and maintain an overall 2.25 grade point average while in office; and be classified as a sophomore or above.

601.5 Appointments of all Student Government Association Supreme Court Justices shall be made by the President, and given to the Constitution and Rules Committee for final say and are subject to the approval of two-thirds (2/3) of the Student Senate.

601.6 Each Justice shall notify the SGA of a pending graduation by the second week of the last semester. Justices who are not enrolled must notify the SGA President who shall fill the vacancy.

CHAPTER 602 – Appeals

602.1 All appeals must be made to the Chief Justice of the Student Government Association within 24 hours after the decision being appealed.

602.2 The organization must present an appeal form and a representative of the organization will be allotted a time to meet with the VPCA and the director of the event.

602.3 Mediation- the members of each organization shall enter a designated room. Only two members from each organization will be allowed in the building. If the members are unable to reach a verdict, the Supreme Court will hear the appeal.

602.4 In order for the Supreme Court to hear an appeal two-thirds (2/3) of the Supreme Court must be present. The Chief Justice will vote only in the event of a tie.

602.5 The Chief of Staff will take minutes during the appeal process. The Chief of Staff will not have voice or vote. If the Chief of Staff is unable to attend, the Chief Justice will appoint a member of the Executive Branch.

602.6 The Sergeant-At-Arms will be present at the appeal.

602.7 The Supreme Court Justices will hear the case of the organization filing the appeal.

602.8 The organization against which the appeal is being filed may have two (2) members present to defend the actions of their organization.

602.9 The VPCA, director of the event, President, and the members from both organizations must leave. The Supreme Court will be dismissed to discuss the appeal. The discussion must be recorded.

602.10 A hand-written ruling should be written and signed by the Supreme Court Justices that are present.

602.11 The ruling should be typed and submitted into the record books.

602.12 All Supreme Court Justices should have a vote. Members of the Supreme Court are not allowed to have any direct involvement with their organization during the week of the event. Supreme Court Justices should remain neutral. Supreme Court Justice shall wear no organizational paraphernalia other than that of the SGA during the week of the event.

CHAPTER 603 – Meetings

603.1 The Supreme Court shall be allowed to meet on Tuesday between the hours of 6:00 and 8:00 while the Senate is meeting. The Supreme Court shall be called into session by the President if a majority of the Executive Committee concurs.

603.2 The Student Supreme Court shall maintain a permanent typewritten file of its activities.

603.3 The President shall be empowered and obligated to remove any member of the Student Government Association Supreme Court accumulating two unexcused absences from the meetings of said court, if the justice was notified one week in advance of the meeting's time and place. Any appeals shall be made to the Student Senate. A two-thirds (2/3) approval from the Senate shall reinstate a justice to the court.

603.4 For any court meeting absence to be excused, it must be approved by the chief justice in writing during the week following the absence.

CHAPTER 604 – The Traffic Appeals Committee

604.1 The purposes of the Student Government Association Traffic Appeals Committee shall be to provide a regular means for students of Troy University to appeal traffic citations issued by the University Police and to review the traffic code, at least once during each academic year, making recommendations to the appropriate officials.

CHAPTER 605 – Composition of the Traffic Appeals Committee and Qualifications of Members

605.1 The Traffic Appeals Committee shall be composed of one (1) Chairman, two (2) Committee Members, and two (2) Alternate Committee Members.

605.2 Three (3) Committee Members (including the chairman) must be present for Committee proceedings.

605.3 The Chairman shall have served on the Student Government Association Traffic Appeals Committee at least one semester before appointment to the position of Chairman, unless four-fifths (4/5) of the Senate votes to suspend this rule.

605.4 To qualify as a committee member, a person must have been enrolled in school at least one semester and, at time of appointment, have at least a 2.25 grade-point average.

605.5 All appointments to this Committee shall be made by the President of the Student Government Association, given to the Constitution and Rules Committee for final say, and subject to the approval of the Student Senate by two-thirds (2/3). Notification of their graduation date shall be furnished to the Student Government Association at the beginning of their last semester in school.

605.6 The President of the Student Government Association shall be empowered and obligated to remove any member of said Committee. Any appeal of the removal shall be made to the Supreme Court.

605.7 For any Committee meeting absence to be excused, it must be approved by the Chairman in writing during the week following the absence.

605.8 Impeachment of any member or members of the Traffic Appeals Committee is set forth in Title XI of the Code of Laws.

TITLE VII ELECTION LAWS

CHAPTER 700 – Elections

700.1 All Executive Officers of the Student Government Association shall be elected on the Wednesday that is four weeks prior to Spring Break. If circumstances are such that the election cannot be held on this date, a new date may be set with approval of the Student Senate by a two-thirds (2/3) vote.

700.2 All Senators shall be elected on the Wednesday that is two weeks after Spring Break to serve the following academic year. Elections for vacant senate positions shall be held in the semester following the vacancy on a date to be set by the Clerk.

700.3 The individual receiving a plurality of votes in the Senate election shall be awarded the concerned seat. In the event a vacancy shall occur the individual receiving the next highest number in the election shall be awarded the concerned seat. In the event the seat was uncontested, the seat will be available in the next vacancy election. The Clerk of the Student Government Association shall be responsible for maintaining these records. This clause applies to Senate seats only; Executive Officer vacancies shall be filled according to Article IV, Section H of the Constitution.

700.4 All elections sponsored by the Student Government Association shall be held by secret ballot. The time, place, and date of such elections shall be publicly announced seven (7) calendar days in advance.

700.5 In the Student Government Association Executive Election candidates must receive a majority of votes cast to be elected. If no majority is received in the initial ballot, a run-off election between the two (2) candidates receiving the most votes shall be held within one (1) calendar week after the initial election. In all other elections sponsored by the Student Government Association, candidates must receive a plurality of votes cast to be elected.

700.6 The advisor to the Senate and the Clerk shall secure the ballots for seven (7) calendar days after the election, after which they shall destroy the ballots, unless a member of the Student Government Association reports a violation of any Election Law. This report must be made in writing to the SGA Clerk within seven (7) calendar days after the election in which the alleged violation occurred.

700.7 There shall be no write-in candidates in any of the Student Government Association elections.

700.8 In all elections, the President, Vice Presidents, Secretary, Clerk, a Supreme Court Justice or the Director of Elections shall maintain the polls with at least two (2) members of the Senate present at the poll at all times.

700.9 In General Elections there shall be an absentee ballot box located in the Student Government Association office. All absentee votes must be cast the day prior to the election.

700.10 To cast a vote in any Student Government Association sponsored election, each Troy University student must present a valid Troy University identification card.

CHAPTER 701 – Campaign Laws

701.1 All campaign laws and violations are subject to the regulation of the Clerk who shall be assisted by the Director of Elections.

701.2 There shall be no campaigning of any form within the building in which the election is held on the day of the election. This includes buttons, stickers, shirts, signs, and any other campaign material with in the building, which is subject to the opinion of the Clerk with assistance of the Director of Elections.

701.3 It is the candidate's responsibility to make sure that no one is wearing a candidate's campaign material on the day of the election inside the building that the election is being held.

701.4 The Clerk is responsible for removing all signs posted in the building the election is being held.

701.5 Sample ballots at the polls shall be adequately posted and clearly marked as a sample ballot.

701.6 If any mailing through the Post Office is done, it must be distributed in the Post Office boxes no less than forty-eight (48) hours prior to the election with permission from the Office of Student Involvement or the Clerk.

701.7 After the election, candidates are required to remove all campaign materials within twenty-four (24) hours after the election. Failure to do so will result in appropriate action from the Vice President of Student Affairs.

701.8 Any member of the SGA shall have the right to report any violation by a candidate to an Executive Officer. Any violations must be reported within five (5) days after the election in which the supposed violation has occurred. Complaint forms are available in the SGA office.

701.9 There shall be no write-in candidates in any of the SGA elections.

701.10 In Senate elections, no candidate is eligible to run for a Residence Hall, Academic, or an At-Large seat at the same time.

701.11 No signs shall be posted or painted on trees, building exteriors, sidewalks, or put anywhere in a manner that defaces the surface used, or makes the removal of the material difficult (i.e. glass windows and doors).

701.12 The distribution of handbills, circulars, etc. among cars will not be permitted.

701.13 The use of amplifying equipment on University property requires the permission of the Vice President of Student Affairs.

701.14 No slander or libel in any form as well as other actions deemed unethical will be tolerated.

701.15 All candidates will be required to abide by any additional regulations that may be imposed at the time that candidate files intent.

701.16 Any candidate found in violation of the aforementioned rules and regulations will be subject to punishment including disqualification. The Executive Committee shall decide if a violation has occurred and what punishment, if any, shall be prescribed.

TITLE VIII FINANCE LAWS

CHAPTER 800 – Appropriations of Funds

800.1 The Student Senate shall allocate funds appropriated and approved by the Troy University administration for the use of the Student Government Association.

800.2 Any student or student organization that requests funds must submit a proposal to the Vice President of Legislative Affairs. The proposal shall outline the reason funding is requested, exactly what the money will be spent on, and exactly how much money is requested.

800.3 The VPLA shall forward any proposals for funding to a committee that shall investigate and discuss the request. If the committee agrees with the request, it shall write a request for funds in bill form and submit it to the Student Senate.

800.4 The Student Senate shall debate the funding bill and decided by a majority vote if funds shall be allocated. The President shall be entitled to veto the bill, and the Senate shall have the power to override, as per standard bill procedure.

TITLE IX CLUBS AND ORGANIZATIONS

CHAPTER 900 – Chartering Procedure

900.1 Any organization wishing to organize on the Troy University campus must apply through the Student Government Association and the Office of Student Involvement.

900.2 After approval from the office of Student Involvement, the completed materials shall be passed to the Committee on Constitution and Rules, which will review the material and issue an opinion to the Student Senate.

900.3 For recognition, the organization must be approved by a two-thirds (2/3) vote of the Student Senate.

900.4 If a petition for charter fails, the organization will be notified in writing and has ten (10) school days to appeal to the Student Supreme Court. Further appeal may be made in writing to the Vice President for Student Affairs, who may grant a charter.

CHAPTER 901 – General Provisions

901.1 A chartered organization shall have the following privileges: use of university facilities for meetings and advertisements; recognition by the Palladium, the Tropolitan, The Oracle, and other official college catalogues; and eligibility to apply for an allocation of funds from the Student Senate.

901.2 Any changes to the purpose or constitution of a chartered organization must be submitted to the Office of Student Involvement and to the Committee on Constitution and Rules for review at least ten (10) days prior to the official change.

CHAPTER 902 – Organization and Charter Review

902.1 All organizations' constituents must meet the guidelines and standards set forth in their constitution.

902.2 Failure to meet the guidelines and the standards set forth in their constitution will result in a review by the Supreme Court and a staff review (Student Affairs member).

CHAPTER 903 – Meetings during Senate Meetings

903.1 No chartered organization shall be allowed to meet on Tuesdays from 6:30 p.m. until 8:00 p.m.

903.2 Any organization meeting during the aforementioned time shall be subject to a minimum twenty-five dollar (\$25) fine and possible suspension, subject to the opinion of the Student Supreme Court.

TITLE X FRESHMAN FORUM

CHAPTER 1000- Composition and Duties

1000.1 The Freshman Forum shall be made up of forty (40) incoming freshman chosen in the Fall Semester by the Freshman Forum Directors. Within the first two weeks of school each applicant will be interviewed by the Freshman Forum Directors, the VPCA, and the SGA President. The VPCA and President shall have no voice/vote, but be present only for observation purposes. The Freshman Forum Directors will rank all applicants and the top forty (40) applicants will be appointed to the Freshman Forum.

1000.2 The Freshman Forum shall be required to work at least one (1) office hour per week doing business for the Student Government Association or adhere to a work schedule set forth by the Freshman Forum Directors. This will be required only for weeks in which a Freshman Forum meeting is held.

1000.3 Two (2) missed office hours shall be considered an unexcused absence.

1000.4 Two (2) unexcused absences shall result in dismissal from the Freshman Forum.

CHAPTER 1001- Leadership and Committees

1001.1 The Freshman Forum shall be under the advisement of the Vice President for Campus Activities and the supervision of the Freshman Forum directors.

1001.2 Two Freshman Forum directors shall be appointed by the incoming VPCA each spring after Executive Elections, but before Senate Elections. The appointees are subject to a two-thirds (2/3) senate approval vote. The Freshman Forum Directors will be required to work three (3) hours in the SGA office each week. Should one or both Freshman Forum Directors vacate their position(s), the Vice President of Campus Activities shall appoint one or two new directors based on qualifications. Freshman Forum Directors shall not be able to run for any other SGA elected position while holding the office of Freshman Forum Director.

TITLE XI IMPEACHMENT

CHAPTER 1100 – Authority

1100.1 The Student Government Association Senate shall have the sole authority in all impeachment hearings.

1100.2 The Chief Justice of the Student Supreme Court shall preside over all impeachment hearings except in the impeachment of the Chief Justice in which case the Vice-President for Legislative Affairs shall preside.

CHAPTER 1101 – Procedure

1101.1 Two members of the Student Senate shall bring impeachment charges against any Senator, Executive Officer, Student Supreme Court Justice, Traffic Appeals Committee member, or any other elected or appointed officer of the Student Government Association.

1101.2 Impeachment hearings shall begin in the Senate with the introduction of a resolution by the two Senators. The resolution should state the specific offenses in one of the following two (2) categories:

1. Neglect of duties as specified in the Student Government Association Constitution.
2. Misconduct as described by University standards as they are stated in The Oracle.

1101.3 The Attorney General shall act as the prosecution. The accused has the right to the legal defense of his/her choice.

1101.4 A three-fourths (3/4) majority of the entire senate must be present for impeachment proceedings, and the resolution must pass by a three-fourths (3/4) majority vote of those senators present and voting.

1101.5 If a member shall be convicted during the impeachment trial held by the Senate, the member shall be removed from office immediately upon conviction. The lines of succession, if applicable, shall be enforced at that time.

TITLE XII AMENDMENTS

Chapter 1200 – Procedure for Amendments

1200.1 Amendments to the Code of Laws may be initiated by approval of the Student Senate by a two-thirds (2/3) vote.

1200.2 Amendments must be approved by the President of the Student Government Association within ten (10) days of its passage of the senate. The Amendment shall take effect after the tenth day if no action is taken by the president.

1200.3 The President's veto shall be over-ruled if a two-thirds (2/3) majority of the Senate votes to over-ride the veto.

Chapter 1201 – Ratification

1201.1 The Code of Laws shall be ratified as outlined in Chapter 1200.